First Unitarian Church of Oakland **Board of Trustees Meeting Minutes** Dec. 15, 2025 6:45-8:50 pm The meeting is online at this zoom link: Join Zoom Meeting: https://us06web.zoom.us/j/85996754778	Our mission: We the members of the First Unitarian Church of Oakland unite to build a beloved community within and beyond our walls. Guided by individual conscience and wisdom from many sources, we gather in worship and service to nourish the spirit, work for justice and celebrate the divine in all. *Adopted by the congregation on March 18, 2019*

Board of Trustees: Janet McFarland, President Chris Palm, Vice President Debby Kaplan, Treasurer Patsy Wood, Secretary Judith Hunt absent Kate Lenhardt Michael Schafer absent Katrinca Ford	**Guests:** Laurel Egenberger Jorim Rhee Meri Lane Rinda Bartley

TIME	DURATION	ITEM	NAME

6:45 pm	15 mins	Open Comments	Janet

BUSINESS MEETING BEGINS

TIME	DURATION	ITEM	NAME
7:00 pm	3 mins	Chalice Lighting and reading Gerald Hopkins, Pied Beauty	Chris
7:03 pm	2 mins	Welcome	Janet
7:05	5 mins	Social Justice Funds SocJusticeFundingOverview JusticeInternalFundProp JusticeExternalFundsform Meri reported on Social Justice expenditures to date and remaining funds available for use for donating to outside orgs & for in-house use. Forms above used to apply for justice funds.	Meri
7:10 pm	10 mins.	**Consent Agenda** ● Approve November Minutes DraftNov25Minutes **Motion to approve minutes: Patsy - 2nd Kate - Passed** ● Accept monthly reports Dec25REReport Dec25MinisterReport NovDec25AdmReport **Motion to accept reports: Patsy - 2nd Katrinca - Passed**	Janet

		Chris to contact Michael Schaefer re. Inquiry about Dec RE report mentioning 2 boys unsupervised on Nov 30th	
7:20pm	35 mins	Discussion of goals for Strategic Planning Team and MOVE group Dec25StrategicPlanFinalReport Dec25StratPlanRequest2Board Presentation noted MOVE team responsible for 1st 2 goals but pointed out that many of the other goals are relevant to those 2 goals too. SP team to write charter for implementation of goals to be approved by MOVE team and accepted by Board. Discussion on how to attract additional members of MOVE team. **Motion to accept report: Chris - 2nd: Katrinca - passed.** **Katrinca to talk to members of Nominating team about serving on MOVE team and helping with SP goals**	Kate Patsy
7:55 pm	5 mins	Break	
8:00 pm	10 mins	Treasurer's Report Oct25FinanceReport Debby reported on finances thru Oct 31st in report above and it was noted that we already have $29,500 in donations specifically for our capital projects out of $220,000 needed to cover expenses. We need $190,000 to cover remaining costs.	Debby
8:10 pm	30 mins	Update on Informational Meeting for Jan	ENen

		11th and update on work of the publicity team. Informational meeting to be from 11:15 to noon about our capital projects & funding. Q & A to follow. Kate has developed handout, Debby a fact sheet and additional talks to be given at & after services by Jodie (Finance) and Malcolm (BIT) through until Special Meeting scheduled for Feb 1st. Also slide show in Wendte Hall.	
8:25 pm	15 min	Preparation for Special Congregational meeting scheduled February 1st Janet is organizing special meeting - need to make arrangements for teams to take on different tasks. **Janet to update agenda for meeting**	Janet
8:40 pm	5 min	Who Does What? ● **Janet to update agenda for Feb 1st Special meeting** ● **Publicity team to continue organizing for Jan 11th Congregational meeting** ● **Katrinca to speak to Nominating Committee members about stepping up to MOVE team** ● **Patsy to issue Nov minutes and title final report for Strategic Plan** ● **Chris to talk to Michael Schafer about talking to Jef about Dec RE report**	Patsy
8:45 pm	5 mins	Extinguish chalice and reading Yeats - When you are Old	Chris
8:50 pm		Adjourn meeting	

BIKE RACK

Board retreat in February or March
- Stewardship for us
- Board covenant

Progress on board goals

How to promote the board to attract new members

Guidelines for staff reports

Stewardship/Pledge drive

Child Safety Policy

Violence Prevention Policy required by state law

Formation of Leadership Development Committee

Stewardship for Us training

CoSM – results of survey

Communications Committee

Policy Governance Recommendations - Lucia's Suggestions

Status of safety committee

Retreat planning

Publicity to attract new board members

Transition to new secretary and coverage for surgery