

**First Unitarian Church of Oakland
Minutes of the Board of Trustees Meeting
March 27, 2018, 7 P.M.**

Present:

Board Members: Laurel Egenberger, Michael Fitzhugh, Janet McFarland, Lisa Rosene, Michael Rothhammer, Tom Smith, Claudine Tong, Suzanne Van Houten, Rev. Jeremiah Lal Shahbaz
Kalendae (ex officio)

Absent: Kate Lenhardt, Ella Wise, Rev. Jacqueline Duhart (on sabbatical)

Visitors: Bill Blakely

The meeting was called to order at 7:02 p.m. There was an opening reading and chalice lighting.

Consent Agenda

Items approved:

1. Approval of the Agenda
2. Approval of a pre-specified portion of Rev. Sheri's 2018 compensation be paid/designated as a housing allowance

Transition Ritual

We thanked and bid farewell to Laurel Egenberger,, Lisa Rosene, Kenji Oshima, and Kate Lenhardt

Election of Officers

The following officer nominations were made:

President nominees: Suzanne Van Houten

Vice president nominees: Michael Fitzhugh

Treasurer nominees: Janet McFarland

Secretary nominees: Michael Fitzhugh and Tom Smith

Janet McFarland motioned that we elect the following officers:

President: Suzanne Van Houten

Vice president: Michael Fitzhugh

Treasurer: Janet McFarland

Secretary: Tom Smith

Tom Smith seconded. Passed.

Ministers' Reports

We reviewed Rev. Kalendae's report [Attachment A] and discussed options for disbursing a a \$500 scholarship for the community to attend for the Regional Assembly. The board agreed that we'll determine the expected delegates and approve them by email.

Michael moved that we allocate \$250 each of the scholarship to Janet McFarland and Claudine Tong. If one is unable to go, the full amount would accrue to another. Tom seconded. Approved. There was also discussion of potentially finding money in the budget to support additional costs that either board member would incur by attending.

Selection of liasons to COSM, Personnel Committee

Michael Rothhammer was designated as the board liaison to the COSM.

Michael Fitzhugh will ask Ella Wise if she's willing to be the liaison to the Personnel Committee.

Board Nominating Committee

Suzanne Suzanne Van Houten was designated as the liaison to the Board Nominating Committee. The Committee is considering reaching out to the entire congregation via a campaign similar to what was implemented for assembling the Ministerial Search Committee.

Retreat scheduling

The board tentatively scheduled a retreat for June 16, 2018

Break: 8:10 p.m. to 8:20 p.m.

Finance Team Update

The next meeting of the Finance Team is April 14. The Finance Team is currently comprised of Bill Blakely, Janet McFarland, and Hester Green. Janet noted that the team planned to consult with Gary Facente and the UUA regarding investing and fundraising.

Visioning - Next steps

Michael shared Ella Wise's report on efforts to assemble a new Visioning team. The board discussed next steps and concluded that it desired to hold off on further work in this area until Pastor Jacqueline returns.

Michael Fitzhugh motioned that we table the re-creation of the visioning team. Janet McFarland seconded. Passed.

Discussion of Board Development Exercise

Michael Rothhammer proposed that the board meeting with JTW to discuss development activities.

Executive Session

The Board met in Executive Session.

The meeting included a process monitoring discussion by Board members and closing words. It adjourned at 9:34 p.m.

Respectfully submitted,
Michael Fitzhugh, Secretary